

## Walking Together in Faith

### FROM BISHOP FRANKLIN

I thank God for the terrific gifts, opportunities and people He has placed in my life and continue to marvel at His generosity and blessings. I thank you, the people of the Diocese of Davenport, for walking with me, praying with me and giving glory and honor to God with me during these years as your bishop. God will continue to bless you through the presence and leadership of Bishop Martin Amos. Please keep Bishop Amos and me in your prayers. I will continue to ask God's blessings for you in the years to come.

### BISHOP MARTIN AMOS' INSTALLATION

It is with great excitement and anticipation that we prepare for Bishop Amos as our next Bishop of the Diocese of Davenport. His installation Mass will be held November 20th at St. John Vianney, Bettendorf. Due to space constraints, attendance is by invitation only. St. Ambrose University will be providing live audio coverage of the Mass on KALA radio and via the Internet. Additional information will be provided in *The Catholic Messenger* as the date approaches. You are welcome to join us as a listener.

### DIRECTORY CHANGES

#### Email Address Changes:

Rev. Gary Beckman: [sjmjnsph@iowatelecom.net](mailto:sjmjnsph@iowatelecom.net)

Rev. Martin Manning: [manning@myholiday.us](mailto:manning@myholiday.us) (1<sup>st</sup> time user)

Deacon Jeff Schuetzle: [j.schuetzle@mchsi.com](mailto:j.schuetzle@mchsi.com)

Rev. Bob Striegel: [robs869947@gmail.com](mailto:robs869947@gmail.com)

St. John, Houghton & St. James, St. Paul: [sjmjnsph@iowatelecom.net](mailto:sjmjnsph@iowatelecom.net)

#### Mailing Address Changes:

Rev. Jack Gallagher: 417 N. Main St. Davenport 52801-1405

St. Anthony, Davenport: 417 N. Main St. Davenport 52801-1405

#### Phone Number Changes:

St. John, Houghton & St. James, St. Paul: Has added a fax line: 319-469-2001.

St. Mary, Oskaloosa: New fax number: 641-676-1766

St. Joseph, Parnell: New phone number: 319-668-8014

### OFFICE OF VOCATIONS

A "*Thinking of Priesthood Day*" will be held Saturday, November 4, 2006 at the Basilica of St. John in Des Moines. This event begins at 10 a.m. (registration is from 9-10 a.m.) and concludes at 5 p.m. with Mass and dinner following. Sponsored by the vocation offices of the four dioceses of Iowa, this day is for men, ages 18-45, who might be considering a possible call to priesthood. This day will include informal presentations and discussions, sharing from vocation directors of the four dioceses of Iowa and seminarians. Fr. Jonathan Fassero from St. Meinrad School of Theology, St. Meinrad, IN will lead the discussions. For more information and to register, please contact Fr. Bob Gruss at 563-324-1912, ext. 254 or [gruss@davenportdiocese.org](mailto:gruss@davenportdiocese.org).

## PROTECTING GOD'S CHILDREN

**Sessions** are open to all adults in the Diocese of Davenport and are mandated for all employees and for those volunteers who work on a regular basis with children. If you have a need for a session please contact a facilitator in your deanery (listed on the diocesan website, [www.davenportdiocese.org](http://www.davenportdiocese.org)) or Virginia Trujillo, [trujillo@davenportdiocese.org](mailto:trujillo@davenportdiocese.org) or 563-324-1912, ext. 256. Current training scheduled (as of October 30):

| <u>Location</u>                            | <u>Date</u> | <u>Time</u>   |
|--|-------------|---|
| Burlington, Notre Dame Elem. Day Care Room | 11/05/06    | 1:00 p.m.   |
| Davenport, Assumption High School          | 11/19/06    | 3:00 p.m. (change of date from the 12 <sup>th</sup> ) |
| Davenport, Assumption High School          | 3/11/07     | 3:00 p.m.   |
| Davenport, Assumption High School          | 5/6/07      | 3:00 p.m.   |

**To report child abuse contact:** Iowa Department of Human Services Child Abuse Hotline: 800-362-2178 and if it involves clergy or church personnel also notify Alicia Owens, the Victim Assistance Coordinator, 563-349-5002, or [vacdav@attglobal.net](mailto:vacdav@attglobal.net) or PO Box 232, Bettendorf, IA 52722-0004.

## FINANCE AND ADMINISTRATION

### Finance . . .

**Reporting Insurance Claims:** The importance of promptly reporting insurance claims and paying careful attention to repairs and corrective measures recommended by insurance representatives cannot be over-emphasized. Prompt reporting allows you to receive advice from experienced adjusters and will expedite resolution of the claim. Efficient claims handling results in a high degree of satisfaction for all parties. GuideOne offers the following tips and suggestions:

- *Property Claims* – When a claim occurs, you are responsible for taking reasonable steps to protect your property from further damage. GuideOne will pay for reasonable, emergency repairs that help minimize further damage.
- *Liability & Auto Liability Claims* – Prompt reporting is especially important here. As time elapses, details and facts about the incident can be forgotten. Offer reasonable assistance to the injured party and obtain as much information about where, when, why and how the incident occurred. Identify and obtain information from witnesses.
- *Workers' Compensation Claims* – The First Report of injury to an employee on the job must be filed with Molyneaux within 48 hours of the injury. Please do not neglect this – even when the injury initially appears to be minor, and do not delay in reporting because you are waiting for medical bills. The report may be faxed to Molyneaux, 563-324-7909 or mailed to P.O. Box 939, Davenport, 52805. **Note:** Policy Holder is Diocese of Davenport. Employer is your parish or school. Forms may be found at [www.iowaworkforce.org/wc](http://www.iowaworkforce.org/wc). Select Forms and Publications and then Employers First Report of Injury.
- *Loss Control Inspections* – It is GuideOne's practice to periodically survey the premises of their covered institutions. Safety inspections offer valuable recommendations to protect our insurability and help manage risks associated with the operation of a public facility. A written report is issued following each visit. Please take prompt action to see that recommended repairs and corrective measures are properly addressed. It is a goal to have each institution inspected once during a three-year cycle. Schools are a top priority and may be visited more often. As you know, the diocesan plan is partially self-funded. All entities share the risk of loss and the benefit of preventative measures. Your partnership with more efficient claims handling and reducing exposure to risk is most sincerely appreciated.

**Winter Precautions:** During the winter season there are a few measures that should be considered to safeguard the people, facilities and ministries of our communities.

- Falls on steps and sidewalks increase during the winter season. Take special care to see that these areas are clean and well tended. When possible, offer assistance to anyone who might have difficulty walking.
- Small electrical heaters are a major source of fire. Check cords to be sure they are not frayed and nothing interferes with their functioning. Extension cords should never be used and electric heaters should not be placed in choir lofts or other areas where they may be forgotten.
- Roof damage from the build up of ice and snow is not covered by property insurance. Gutters should be free of leaves and other accumulation to allow for free-flowing run off.

- **Liquor Liability:** We often address questions regarding insurance coverage for liquor liability when parish/school events include alcohol. Please note that extra measures are required anytime the organization “sells” alcoholic beverages or the event extends beyond 9:00 p.m. A fact sheet outlining the criteria for extra coverage, how to obtain it, and how much it costs can be found on the diocesan website. Click on the “Library” icon on the home page, then select the “Finance & Administration” link across the top, then choose “Liquor Liability Guidelines.”

## PASTORAL SERVICES

### Ministry of Stewardship . . .

**Annual Diocesan Stewardship Day:** November 16, 10 a.m. – 4 p.m., Sacred Heart, Newton. This day is intended to inspire people to deepen their commitment to stewardship as a way of life and to give them the tools they need to implement stewardship in their parish. This year’s event will feature Bob Voboril of the Diocese of Wichita, Kansas. Bob is the superintendent of schools in Wichita, which is nationally recognized as setting the standard for parish and diocesan stewardship. He has recently written a book about stewardship and will talk about stewardship as a way of life and how to implement stewardship into parish life. Bob will also conduct a workshop on stewardship for Catholic schools.

Eight other workshops will be held, each of them repeated twice. The workshop topics are intended to build parish interest in stewardship as well as to provide tools for conducting stewardship ministry in a parish. Some of the workshops will be designed for beginners to stewardship, others for the more seasoned veterans, and one is specifically designed for pastors.

To register see the attached flyer. Please post in your parish and distribute at your parish council, board of education and finance council meetings. This year’s event is being co-sponsored by the Diocese of Des Moines and they are handling the registration.

### Ministry of Service . . .

**Green Ribbon Campaign:** Consider joining the National Catholic Rural Life’s Green Ribbon Farm Bill Campaign to show support and hope for family farms. For more information visit: [www.ncrlc.com/NewFarmBillCampaign.html](http://www.ncrlc.com/NewFarmBillCampaign.html).

**Catholic Campaign for Human Development (CCHD): Date changed for collection.** Since the special collection for Bishop Amos’ installation and other needs has been announced for the weekends of November 11-12 and 18-19 some confusion has arisen regarding the timing of the CCHD collection. To avoid any confusion, simply delay the CCHD bulletin insert and collection by one week. Place the bulletin insert and make an announcement on November 18-19 and hold the collection on November 25-26. Please keep the Advent bulletin insert on the First Sunday of Advent.

Thanks to pastors and parishioners, the CCHD collection increased 30% last year. The purpose of CCHD is:

- To fund self-help groups that empower low-income people to take responsibility for their lives and to address the causes (not just symptoms) of poverty, thereby creating long-term solutions.
- To educate Catholics and the community at large, about the Social Teaching of the Catholic Church, and the extent and causes of poverty.

CCHD is unique in a number of ways: It addresses the root causes of poverty, seeks long-term solutions, not just temporary help. It creates jobs, strengthens education, provides affordable housing and works for better health care.

**Sample Bulletin Announcement for 11/19/06:** “Next week we will have the annual collection for the Catholic Campaign for Human Development (CCHD), which is unique in that it empowers ordinary people to work for long-term change that addresses some of the causes of poverty, not just symptoms. It believes that one job is worth more than a hundred food baskets, that it is better to teach a person to fish than to give them a fish, that a way out is better than a hand out. Please be as generous as you can next week to help the 37 million Americans living in poverty to break the cycle of poverty.”

On October 26, Bishop Franklin honored 15 parishes and their pastors for making significant increases in the CCHD collection last year: St. Patrick and St. Mary in Iowa City, Washington, Brooklyn, Long Grove, East Pleasant Plain, Mechanicsville, Mt. Pleasant, Newton, Richland, Sigourney, Solon, Victor, Pella and Bloomfield.

Every pastor should have received a packet of materials: posters, some envelopes, and copies of the bulletin insert adapted to our diocese. That insert should go into the parish bulletin November 18 & 19, the week before the collection. Please

display the poster(s) at least the week before the collection. If you need more materials contact Loxi Hopkins, 563-324-1912, ext. 246 or [hopkins@davenportdiocese.org](mailto:hopkins@davenportdiocese.org).

**Pro-life Masses:**

- November 4 St. Alphonsus Church, Davenport, 8:00 a.m., rosary after Mass and then at Planned Parenthood, Bettendorf
- December 2 Sacred Heart Church, Moline, IL, 8:30 a.m., rosary before and after Mass and then at Planned Parenthood, Bettendorf

**Ministry of Worship . . .**

**Ash Wednesday:** February 21, 2007

**Rite of Election:** *Materials and information will be distributed to parishes in January.*

February 25: Davenport; 3:00 and 6:00 p.m.

March 4: Ottumwa; 3:00 p.m.

**Chrism Mass:** March 27: 4 p.m., Sacred Heart Cathedral, Davenport

**Easter Vigil:** April 7. May not begin before 8:30 p.m. and must conclude by 5:30 a.m. on April 8.

**Beginnings and Beyond Conference:** July 19-22, 2007, St. John Vianney, Bettendorf. This experience immerses participants in the awe-inspiring rites of initiation, and is strongly recommended for all who minister in RCIA programs. Detailed registration and housing information will be made available as soon as it is ready. The Diocese of Davenport and the Archdiocese of Dubuque are co-sponsoring this Beginnings-Plus conference.

**Ministry of Word . . .**

**Youth ministry leaders from across the diocese** meet on the first Tuesday of every month at 10 a.m. The site of this meeting has changed to the parish offices of St. Thomas More in Iowa City. To get to the parish from Dubuque St. (south on exit 244 if coming from I-80), go west on E. Park Road, then left on Riverside, right on Grove St. (the church is at Riverside and Grove). Park in the lot south of church and walk over the footbridge to the parish offices.

**The National Evangelization Team (NET)** will be in our diocese from mid-November through mid-December to present retreats to parish and school groups. The team is still available on Dec. 14. For information about NET's services, pricing and other details please go to [www.netusa.org/retreats](http://www.netusa.org/retreats). If you would like to arrange for the NET team to give a retreat at your parish or school, contact Pat Finan at 563 324-1912, ext. 242, or [finan@harenet.net](mailto:finan@harenet.net).

**“Discover the Way,” the 2007 National Catholic Youth Conference**, will be held in Columbus, Ohio, November 8-10, 2007. Information on NCYC will be distributed soon to parish leaders and will be available at [www.davenportdiocese.org](http://www.davenportdiocese.org). The site includes a thorough welcome memo with important details about the conference, its costs and logistics, as well as a registration form and promotional flier. Initial registration numbers are due Nov. 7, but the first payment (\$50 per participant) is not due until Jan. 5. For more information, contact Pat Finan.

**Generations of Faith:** A two-day Generations of Faith Development Workshop will be held February 13-14, 2007, at St. Cecelia Parish in Ames. Generations of Faith is a model of lifelong, intergenerational faith formation being used by more than 20 parishes in our diocese and 1,500 across the United States and Canada. The workshop will introduce parishes to the GOF vision and guide them in implementing a lifelong curriculum for the whole parish community. Cost for the workshop is \$300, and parishes can bring as many members as they wish. Parishes will receive a complimentary one-year subscription to GOF online, a \$150 value. Lunch will be provided at an additional charge. The workshop runs from 9 a.m. to 3:30 p.m. each day. It is open to parishes in Iowa, as well as the Diocese of Winona, MN. If you wish to register, or for more information, contact Pat Finan.

**The diocesan TEC (Teens Encounter Christ) retreat** will be held Feb. 17-19. (Location to be determined) Adults interested in joining the team should contact Brian Caslavka at 563- 288-4120. TEC registration information will be available soon at [www.davenportdiocese.org](http://www.davenportdiocese.org). Go to the Faith Formation page, youth ministry and TEC.

### Upcoming Dates:

- Nov. 7: Diocesan meeting of Youth Ministry Coordinators, 10 a.m. to 12:30 p.m. at St. Thomas More, Iowa City
- Nov. 12: Diocesan Youth Rally at Coralville Marriott Conference Center
- Nov. 30 – Dec. 3: National Conference on Catholic Youth Ministry in Las Vegas  
Go to <http://www.nfcym.org/nccym/index.htm> for details
- February 17-19: Teens Encounter Christ (TEC) Retreat
- April 22-26: National Conference for Catechetical Leadership 2007 Conference & Expo in Columbus, Ohio.  
Theme: “**Engaging This Catechetical Moment**”
- April 29: Diocesan Junior High School Youth Rally, Regina High School, Iowa City

**Bible Study Program:** *Threshold Bible Study* by Stephen J. Binz is an excellent program. Go to its website, <http://www.thresholdbiblestudy.com> to find:

- Wonderful endorsements by Catholic bishops, pastoral leaders, and scholars.
- Descriptions of each of the available and upcoming books in the series.
- Advice on how to bring Bible study to your whole parish community.

**Marriage Preparation Weekends:** The Registration Form is on the diocesan website, [www.davenportdiocese.org](http://www.davenportdiocese.org). On the home page (left side) click on “Marriage Preparation Weekends.” Currently scheduled weekends are:

- November 18-19: Muscatine, SS. Mary & Mathias  
February 3-4: Bettendorf, St. John Vianney

Registration is \$125 per couple. For information about marriage preparation in our diocese or neighboring dioceses contact Barb Butterworth at 563-324-1912, ext. 265 or [butterworthb@davenportdiocese.org](mailto:butterworthb@davenportdiocese.org) or IlaMae Hanisch, 641-791-3435 or [hanisch@davenportdiocese.org](mailto:hanisch@davenportdiocese.org).

### Ministry Formation Programs 2006-2007

Application forms and information packets for the following three training programs are available at: [www.davenportdiocese.org](http://www.davenportdiocese.org). (home page, left side under programs, click on the name of the program)

Basic MFP Year II, Parish Life Administrator, Finance Administrator:

You may also request an information packet by contacting IlaMae Hanisch at [hanisch@davenportdiocese.org](mailto:hanisch@davenportdiocese.org) or 641-791-3435. If leaving a voice message please leave your name, phone number and mailing address.

### MFP- Basic Year II:

Want to become an “informed” leader in your parish? Just want to update and know more about your faith? This “basic” ministry formation program is open to those who want to grow in their faith. For ICN participants classes are 9 a.m. – 4 p.m. two Saturdays a month at ICN locations around the diocese. Non-ICN participants meet once a month for three hours and the schedule is determined by your group and its facilitator.

|              |                      |          |                       |
|--------------|----------------------|----------|-----------------------|
| Nov. 4       | New Testament I      | Nov. 18  | New Testament II      |
| Dec. 2       | Moral Themes         | Dec. 16  | Discipleship Themes   |
| Jan. 6, 2007 | Theological Themes I | Jan. 20  | Theological Themes II |
| Feb. 3       | Liturgical Themes I  | Feb. 17  | Liturgical Themes II  |
| March 3      | Spiritual Themes I   | March 17 | Spiritual Themes II   |
| April 14     | Legal Themes I       | April 28 | Legal Themes II       |

**Registration Fee-Basic MFP Year II (8-month program):** This includes most books, reading packet, instructor stipend & facilitator stipend (non-chancery staff) for non-ICN groups, retreat day, and ICN line use. It does not include food or transportation costs.

### ICN format:

- \$150/person (resident of diocese)
- \$100/person (group rate of 5 or more registered from same parish or cluster with same pastor)
- \$225/person (non-resident of diocese)
- \$25 per individual course

### Non-ICN format:

- \$175/person (resident of diocese)
- \$125/person (group rate or 5 or more registered from same parish or cluster with same pastor)
- \$250/person (non-resident of diocese)
- \$25 per individual course

Credentials may be reviewed to “waive” some course requirements. Contact IlaMae Hanisch for more information.

**Parish Life Administrator Training and Formation Program:**

**Application deadline was August 1.** Sessions are 8:30 a.m. - 2:30 p.m. at the Williamsburg Community Recreation Center; 939 S. Highland Street, Williamsburg (handicapped accessible with elevator, 2<sup>nd</sup> floor, meeting room A).

|               |  |          |                                    |
|---------------|--|----------|------------------------------------|
| Nov. 11       | Parish Management-Finances,<br>Stewardship, & Personnel II | Dec. 16  | Sacramental Preparation & RCIA I   |
| Jan. 13, 2007 | Parish Leadership & Organization I                         | Feb. 10  | Sacramental Preparation & RCIA II  |
| March 10      | Annulments   | April 14 | Parish Leadership & Organization I |
| May 5         | Parish Life  | June 16  | Preaching the Word I               |
| July 14       | Preaching the Word II                                      | Aug. 11  | Lifelong Faith Formation           |

Concurrent with the above courses is the 12-month internship for Parish Life Administrators. Credentials may be reviewed to “waive” some course requirements. Contact IlaMae Hanisch for more information.

**Registration Fee-Parish Life Administrator (12-month program):** This includes reading packet, level one psychological evaluation, instructor & internship mentor stipends (non-chancery staff), retreat day, and site charges. It does not include food, books, or transportation costs.

- \$350/person (resident of diocese)
- \$500/person (non-resident of diocese)
- \$40 per individual session (one Saturday)-some courses require 2 sessions (\$80)

**Finance Administrator Training Program:**

Sessions are 8:30 a.m. - 2:30 p.m. at the Williamsburg Community Recreation Center; 939 S. Highland Street, Williamsburg (handicapped accessible with elevator, 2<sup>nd</sup> floor, meeting room A).

|          |  |               |                                    |
|----------|--|---------------|------------------------------------|
| Nov. 11  | Parish Management-Finances,<br>Stewardship, & Personnel II | Jan. 13, 2007 | Parish Leadership & Organization I |
| April 14 | Parish Leadership & Organization I                         |               |                                    |

Concurrent with the above courses is a 6-month internship for Finance Administrators. Also required is Year II of the Basic MFP courses. Credentials may be reviewed to “waive” some course requirements. Contact IlaMae Hanisch for more information.

**Registration Fee-Finance Administrator (4-month program):** (Year II of MFP basic is also a requirement. See fee listed above for that program). This includes the reading packet, instructor & internship mentor stipends (non-chancery staff), retreat day, and site charges. It does not include food, books, or transportation costs.

- \$150/person (resident of diocese)
- \$40 per individual session (one Saturday)-some course require 2 sessions (\$80)

**MICROPHONE STAND NEEDED**

The Diocese is in need of a free standing microphone stand. If your parish has one to donate please contact Deacon David Montgomery, 563-324-1912, ext. 230 or [montgomery@davenportdiocese.org](mailto:montgomery@davenportdiocese.org). Thank you.

**NEW MELLERAY ABBEY, PEOSTA**

**“Preparing the Advent Heart”:** A silent retreat December 1-3. It is open to men and women of all faiths. A fee of \$110 covers room, meals, and retreat materials. For those who choose to commute the fee is \$60 which covers meals and materials. A \$20 room deposit, refundable if one needs to cancel, is requested. Deadline for registration is Nov. 24.

# Diocesan Stewardship Day

Sponsored by the Dioceses of Des Moines and Davenport



**Keynote speaker: Bob Voboril**  
Superintendent of Schools, Diocese of Wichita

November 16  
10:00 a.m. – 4:00 p.m.  
Sacred Heart Parish Center  
Newton, Iowa

With many years of experience in promoting “stewardship as a way of life”, Bob’s dynamic presentation will offer participants both hands-on application and spiritual nourishment.

## Breakout sessions include:

- Ministry Fairs
  - Lay Witness Talks
  - Hospitality
  - Why Stewardship
  - Pastor Roles
  - Stewardship and Evangelization
  - Pastoral Letter on Stewardship
  - Liturgy and Stewardship
  - Stewardship in a Multicultural Parish
  - Stewardship and Catholic Schools
- Sessions subject to change*

Stewardship Day will conclude with a 3:00 p.m. Mass

**Cost: \$10**

**Includes continental breakfast and lunch**

**Make checks payable to: “Diocese of Des Moines”**

**Registration deadline: November 10**

**To register, return this form and payment to:**

**Stewardship Day, c/o Diocese of Des Moines, 601 Grand Ave., Des Moines, IA 50309**

For more information, call Dan Ebener at (563) 324-1912, ext. 268 or Josh Faber at (515) 237-5083

Parish name: \_\_\_\_\_

Mailing address: \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Number of attendees: \_\_\_\_\_ x \$10 = \$ \_\_\_\_\_ (payment to be included with registration)

Attendee names: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_