

Confirmation Preparation Sheet

DATE: _____ **TIME:** _____ **PLACE:** _____

Address: _____

Number of Candidates for Confirmation: _____ **Average Age:** _____

Contact Person: _____ **E-Mail:** _____

Work number: _____ **Home number:** _____

MINISTERS:

Concelebrants: _____

If there is no deacon, a single concelebrant should be chosen to: Proclaim the gospel, prepare the altar, assist the bishop in receiving the gifts, and assist with the fraction (if needed)

Deacon of the Word: _____ Deacon of the Altar: _____

Reader 1: _____ Reader 2: _____

Psalmist / Cantor: _____ Choir: _____

Server(s) / Acolyte(s)

Thurifer: _____ Boat: _____

Cross-bearer: _____ Book-bearer (hold Missal for bishop): _____

Candle-bearers: _____

Crosier-bearer: _____ Miter-bearer: _____

Server(s) assisting at the Altar: _____

Master of Ceremonies (assigned by diocese; the MC does not assist with communion): _____

Gifts: _____

EMHCs (only if not enough priests/deacons): _____

Please check if communion will be distributed under one species only (Hosts alone):

DETAILS:

Are there participation booklets? yes no

Where will the bishop vest for liturgy? Sacristy Other: _____

Will there be a public reception? yes no Time? _____ Where? _____

Will there be a meal for bishop? yes no Time? _____ Where? _____

Please let us know if the reception or meal is not at the church site.

Usual travel time from Davenport: _____ Where is the bishop to park? _____ (reserved space)

Photographs: No After Mass Before Mass (Time: _____) Where? _____

ORDER OF THE MASS*The Acclamations and Responses should normally be sung.*

Mass being celebrated: Ritual Mass of Confirmation Mass of the Day: _____
 Color: Red (preferred) White Color: _____

Introduction: No Yes; by whom: _____

INTRODUCTORY RITES Bow to the altar OR Genuflect to Tabernacle in Sanctuary

Opening Hymn: _____

Order of Procession (check those who will be present):

- Thurifer*
- Cross bearer and Candle bearers* (# _____)
- Confirmandi* (if did not process in before Mass)
- Sponsors* (if did not process in before Mass)
- Other server(s)* (# _____)
- Readers* (# _____)
- Deacon with book of the Gospels* (reader if no deacon)
- Other vested deacons* 2x2 (# _____)
- Concelebrating priests* 2x2 (# _____)
- Master of Ceremonies*
- Bishop*
- Assisting deacon(s)* (# _____)
- crozier-bearer* *miter-bearer*
- server who assists with the book*

It is preferred that the procession keep moving rather than all the ministers "lining up" in front to await the bishop.

The same is true for the recessional.

Additional groups (e.g. Knights of Columbus, banner-bearers) precede the thurifer, who waits for them to be in place before proceeding.

Incense Altar yes no

Penitential Act: A (*Confiteor*): The Kyrie is then spoken sung
 B
 C (*Kyrie with tropes*; # _____)
 Tropes are proclaimed or sung by: _____
 Response is spoken or sung
 Sprinkling Rite (Sundays, esp. Easter Season; Accompaniment [NOT GLORIA]: _____)
 Water: Easter water (already blessed) water to be blessed
 Prayer at: Chair (sanctuary; after procession) Entrance (before procession)
Remember that there is also a prayer to close the sprinkling rite before the Gloria begins.

Gloria Sung Recited Omitted (if not required)

Collect: If Ritual Mass: A A(alt) B C If Mass of the Day: _____

LITURGY OF THE WORD (please give the scripture citations and the lectionary numbers)

[On days when the Ritual Mass is allowed, the readings may be taken from the Confirmation Lectionary, the Mass of the Day, or any combination thereof. On days that the Ritual Mass is not allowed, the readings are those from the Mass of the Day.]

Readings: 1st Reading: _____ Responsorial Psalm: _____
 2nd Reading: _____ Gospel Acclamation: _____
 Gospel: _____ Incense: yes no

LITURGY OF CONFIRMATION**Presentation of the Candidates:** By: _____ *Candidates stand and say, "present."***Homily****Renewal of Baptismal Promises** (replaces Profession of Faith)**Laying on of Hands & Prayer of Consecration:** the bishop extends hands over the entire group
 the bishop lays hands on each candidate individually
(if the group is small enough and the liturgical space allows)**Anointing with Chrism:** The deacon holds chrism for bishop; if no deacon, then the pastor does so.Candidates: process down side aisles process down center aisle line up in front (at renewal of promises)**General Intercessions:** Intro / conclusion will be prepared by the bishopPetitions by: deacon (preferred) other: _____**THE LITURGY OF THE EUCHARIST: Mass Setting:** _____**Preparation of the Gifts & Altar**Hymn: _____ Collection: yes no Incense: yes noPrayer over Gifts: If Ritual Mass: A B C If Mass of the Day: _____**The Eucharistic Prayer**Preface: If Ritual Mass: Holy Spirit 9A 9B If Mass of the Day (specify): _____*Sanctus:* sung (preferred) spoken

The bishop uses EP III because of its reference to the Holy Spirit. Please note if another is to be used: _____

Memorial Acclamation sung (preferred) spoken
 We proclaim your death... When we eat... Save us, Savior...Great Amen sung (preferred) spoken**The Preparation for Communion**Lord's Prayer: sung (setting: _____) spoken*Agnus Dei:* sung (preferred) spoken**The Communion Rite** *Please bring the lavabo to the bishop after he returns to the chair.*

Communion Hymn: _____ Hymn after Communion or Silence: _____

Prayer after Communion: If Ritual Mass: A B C If Mass of the Day: _____**Concluding Rite**Concluding Remarks: yes (by whom: _____) noBlessing: simple blessing prayer over the people solemn blessing
(If the Ritual Mass is being used, the blessing will be taken from there; otherwise specify: _____)

Hymn: _____

Additional Participants in Recessional: confirmandi sponsors others none

Appendix F: Sprinkling Rite with Easter Water

See the diocesan website (<http://www.davenportdiocese.org/lit/liturgylibrary/litEasterSprinklingRite.pdf>) for more details.

AN EASTER SPRINKLING RITE

For use during the Easter Season, if water blessed at the Vigil is available. The prayers are modified from the Rite of Infant Baptism.

At the chair or at the back of the church (door, font):

Bishop: In the name of the Father, and of the Son, and of the Holy Spirit.
All: Amen.

Bishop: Peace be with you.
All: And with your spirit.

Bishop: Dear brothers and sisters, let us praise the Lord our God for this water he has created, and which will be sprinkled on us as a memorial of our Baptism. May he help us by his grace to remain faithful to the Spirit we have received.

FORM 1

Bishop: Lord our God,
in your mercy be present to your people's prayers of thanksgiving
as we recall the wondrous work of our creation
and the still greater work of our redemption.
For you created water to make the fields fruitful
and to refresh and cleanse our bodies.
You also made water the instrument of your mercy:
for through water you freed your people from slavery
and quenched their thirst in the desert;
through water the Prophets proclaimed the new covenant
you were to enter upon with the human race;
and last of all,
through water, which Christ made holy in the Jordan,
you have renewed our corrupted nature
in the bath of regeneration.
Therefore, may this water be for us
a memorial of the Baptism we have received,
and grant that we may share
in the gladness of our brothers and sisters
who at Easter have received their Baptism.
Through Christ our Lord.

All: Amen.

□ FORM 2

Bishop: Praise to you, almighty God and Father,
for you have created water to cleanse and to give life.
Praise to you, Lord Jesus Christ, the Father's only Son,
for you offered yourself on the cross,
that in the blood and water flowing from your side,
and through your death and resurrection, the Church might be born.
Praise to you, God the Holy Spirit, for you anointed Christ at his baptism in the
waters of Jordan, so that we might all be baptized into you.
We pray, by the mystery of this consecrated water remind us of our new and
spiritual birth in baptism. Through Christ our Lord.

All: Amen.

□ FORM 3

Bishop: Father, God of mercy, through these waters of baptism
you have filled us with new life as your very own children.
From all who are baptized in water and the Holy Spirit,
you have formed one people, united in your Son Jesus Christ.
You have set us free and filled our hearts with the Spirit of your love,
that we may live in your peace.
You call those who have been baptized
to announce the Good News of Jesus Christ to people everywhere.
We pray, by the mystery of this consecrated water remind us of our new and
spiritual birth in baptism. Through Christ our Lord.

All: Amen.

If beginning at the back of the church, the entrance procession and entrance hymn then begin as usual. The bishop sprinkles the people as he makes his way to the sanctuary. The entrance hymn may be prolonged to accommodate the sprinkling of those seated along side aisles if necessary.

After sprinkling (at the chair):

Bishop: May almighty God cleanse us of our sins, and through the eucharist we celebrate
make us worthy to sit at his table in his heavenly kingdom.

All: Amen.

The Gloria follows, and then the Collect.